

**St. Joseph Church - Electronic Funds Transfer (EFT)
PARISHIONER EFT AUTHORIZATION FORM**

Please complete all (8) sections of information

1. **PARISHIONER INFORMATION:** _____
Name

Address City State Zip Code

e-mail address Phone No.

2. **Select ONE :** **New Authorization** **Change in amount** **Change in account**

3. **Select a DATE for your transfer:** **1st Monday of each month** **3rd Monday of each month**

4. **Select your FUND designations and specify amounts:**

<u>Fund Designations</u>	<u>Monthly Amounts</u>	<u>Special Annual Collections</u>
Regular Parish Offering	\$ _____	Easter Offering \$ _____
Social Justice Ministries	\$ _____	Christmas Offering \$ _____
Priests' Residence Fund	\$ _____	

5. **START DATE:** _____ (If no date is specified, EFT will start on the first applicable Monday)

6. **Check here if you do not want to receive envelopes** after your EFT enrollment is completed. (If you wish, you may continue to receive envelopes and place them in the Offertory baskets; the envelopes have a space to indicate that you give electronically.)

7. I authorize (full name of your bank) _____, at

Complete bank address City State Zip Code

Please honor preauthorized payments drawn by you on my: **Checking Account (attach voided check)** OR **Savings Account (enter savings account number)**

ABA Routing Number, between these symbols I: _ _ _ I: _____ Account No. _____

I authorize St. Joseph Church of Libertyville to process debit or credit entries to my account. I have attached a voided check and listed my checking OR savings account number. This authority will remain in effect until I give reasonable notice to terminate or modify this authorization.

8. **Authorization signature(s) on my account:** _____
Signature(s): _____ Date: _____

9. Please attach a **voided check** and return the completed form in an envelope marked "Planned Giving" to **St. Joseph Church, 121 E. Maple Avenue, Libertyville, IL 60048**. If you have any questions about Electronic Funds Transfer (EFT), please call the Parish Office at 847-362-2073.

Instructions for Completing the St. Joseph Church

PARISHIONER EFT AUTHORIZATION FORM

Please provide ALL information requested in all (8) sections of the EFT form

For Section 7

Please enter the ABA Bank Transit Routing Number and your account number for your checking OR savings account. Each bank's ABA routing number is a nine digit number and can usually be found on the lower left-hand corner of your check between these symbols: I: _____ I:

For Section 8

Please sign and date the authorization form. Please note that some accounts require the signatures of all account owners. At least one signature should be that of a registered parishioner who is an account owner. We cannot currently accommodate account transfers where the account owner is a person or organization other than the registered parishioner named.

Returning the EFT Form

Please return the completed form with a voided check in an envelope marked "Planned Giving" to **St. Joseph Church, 121 E. Maple Avenue, Libertyville, IL 60048**. You may also drop the envelope in the collection basket on Sunday. If you have any questions about the form or your Electronic Funds Transfer (EFT), please call our Parish Office at 847-362-2073

Questions and Answers about Planned Giving and Our Electronic Funds Transfer Process at St. Joseph Church

What is Electronic Funds Transfer (EFT)?

EFT is an electronic payment service to pay bills and conduct banking activity. At St. Joseph Church, EFT allows our parishioners a convenient way to make recurring automatic donations to the parish.

What are the advantages of EFT?

When considering how best to share our resources, we are encouraged to think of giving of our "first fruits" rather than what is left over after other obligations have been satisfied. Because it is automatic and consistent over time, EFT offers a simple way to give of our first fruits.

EFT is a "win-win" for you and for the church! Have you ever forgotten your envelope donation at home or not sent it due to vacation or business travel? Even if you are out of town, with EFT you have a way to regularly and conveniently give. In addition to your support of our regular Sunday collection, you have the added flexibility of designating donations for our Special Collections at Christmas and Easter, our Social Justice Ministries and our Priests' Residence Fund. With EFT, the parish benefits from a more consistent stream of donations, so we can better project our budgets and fund our ministries.

How do I get started?

Please fill out the EFT form and return it with a voided check in an envelope marked "Planned Giving" to **St. Joseph Church, 121 E. Maple Avenue, Libertyville, IL 60048**. You may also drop the envelope in the collection basket on Sunday.

Is it difficult to modify the amount or to change banks?

No, not at all. You do not have to contact your bank. Just call the Parish Office at 847-362-2073 and we will be glad to help you with any adjustments.

Thank you!

Your use of the EFT giving option is appreciated! In whatever way we contribute financially, the mission of Jesus is furthered at St. Joseph Parish. If you have questions on other aspects of planned giving, please see the parish website or contact David Leaman at the parish office at 847-362-2073, extension 223 or by e-mail at dleaman@stjoseph-libertyville.org.